

SAUNDERS HOUSE STEWARDSHIP COMMITTEE

Monday, June 17, 2019, 10:30 am
Byers-Davidson Room, Saunders House
88 Middle Street, Gloucester, MA

Attendance: Prudence Fish, Barbara Lambert, Bill Remsen, David Rhineland, Joann Riley, Mern Sibley (Chair), and Library Director Deborah Kelsey

Not Present: n/a

1. Welcome and introductions. This meeting is being recorded
2. Approval of minutes of May 20, 2019. Bill moved to approve; the motion was seconded and the minutes approved.
3. Reports from relevant meetings: Buildings and Grounds, Library Building Committee, and Board of Trustees
 - a. B&G:
 - i. Gutter work is scheduled, but has not yet begun.
 - ii. Rotting sill: SHSC will address this and will reach out to B&G or the Board for funding if needed.
 - a. Board of Trustees:
 - i. The Annual Meeting was held on May 21st. Mern was voted in as Vice President.
 - b. Fundraising and Library Building Committees have merged and been renamed Capital Project Committee.
 - i. They are organizing a series of House meetings to talk about building plans with local influencers.
4. Saunders House work priorities and scheduling – Discussion
 - a. Rotting sill: The group agreed on three people to ask for estimates: David Webb, David Ottinger, and Matt Diana. David moved to give Pru full discretion to get estimates from all three. Bill seconded and the motion was approved. Barbara will work with Pru on this.
 - i. This will take precedent over other work.
 - b. Basement mold and the newspaper archives: Archivist Jacklyn Linsky is inventorying hard and microfilm copies. We are not sure we can still get clean copies of the microfilm versions. The group brainstormed options for storing and preserving the newspapers.
5. Saunders House project description for Feasibility Study – Fourth (and hopefully final) draft editing by the Committee

- a. The group brainstormed a few minor edits and rewording. We would like to include some photos as well. Mern will look through earlier reports for suitable interior photos.
 - b. Bill moved that both the Finch Report and the final Sullivan, Spencer, Vogt Group (SSVG) report be added to the SFL website. Mern seconded and the motion was approved. Mern will share the final draft of the SSVG report with Deborah.
6. Next meeting July 15, 2019 10:30 am
 7. Adjourn

Respectfully submitted, Tracy Bowen

Motions Summary

David moved to give Pru full discretion to get estimates to repair a rotting sill. Bill seconded and the motion was approved.

Actions Summary

Pru and Barbara will get estimates on repairing the rotted sill.

Mern will look through earlier reports for suitable interior photos for the Feasibility Study project description.

Mern will share the final draft of the SSVG report with Deborah for inclusion on the SFL website.