

SAUNDERS HOUSE STEWARDSHIP COMMITTEE

Monday, November 19, 10:30 am
Byers-Davidson Room, Saunders House
88 Middle Street, Gloucester, MA

Attendance: Prudence Fish, Jane Mead, Bill Remsen, David Rhineland, Mern Sibley (Chair), Assistant Library Director Beth Pocock, and guests Brad Dore, George Leavitt (left at 10:45) and Simon Paddock

Not present: Library Director Deborah Kelsey

1. Welcome and introductions - this meeting is being recorded
2. Approval of minutes of October 1, 2018. Bill moved to approve the minutes as presented. Jane seconded and the minutes were approved unanimously.
 - a. Review of the minutes sparked a couple of discussions:
 - i. Review of the reasoning behind not adding insulation to the walls.
 - ii. Mural restoration options.
 - iii. Uses of the Saunders House and the Mass. Board of Library Commissioners (MBLC) grant and the Library Building Program. Mern will ask Library Director Deborah Kelsey for clarification.
3. Gutter work on Dale Avenue side – George Leavitt (guest)
 - a. He recommends a wood replacement section with lead joints at a cost of about \$4,000.
 - b. The Committee asked him to look into a PVC replacement for the rotted section, as well, replacing the entire gutter system with PVC
4. Update from the Fundraising Committee – Simon Paddock (guest)
 - a. We have contracted with Library Strategies. They will start with a feasibility study on the \$14,000,000 match for the MBLC grant. This will take a few months.
 - b. Working on forming a Foundation (Samuel Sawyer Foundation) to raise money for the Library. Talking with the Friends about including Friends fundraising under this umbrella.
 - c. Will need to hire an Executive Director of Development for the Foundation.
 - d. The Fundraising Committee needs more members – tell your friends!
5. NetZero Construction – Brad Dore
 - a. Discussed NetZero vs. LEED options for the Library Building Program design. Someone from D&W will attend the November Board meeting to present options.
 - b. Discussion ensued re: where/how does Saunders House fit in.
 - i. Design will hinge on whether or not Saunders House is physically connected to the main building.

- ii. Discussion re: fundraising prospects:
 - 1) Popular support from the community for the building might have positive fundraising repercussions for SH renovations.
 - 2) Specific functions, e.g., local history room, might provide fundraising and/or grant-writing prospects.
 - 3) Work will start with Library Strategies' feasibility study.
 - 4) Thinking at this point is to combine fundraising attempts and not separate out Library Building Program and Saunders House fundraising.
 - c. Library Building design awaits two major decisions:
 - ii. NetZero design
 - iii. Connection to Saunders House
6. Next meeting December 17, 10:30 am
7. 11:45 Adjourn. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

Motions Summary

n/a

Actions Summary

Mern will ask Deborah for clarification re: uses of the Saunders House and the Mass. Board of Library Commissioners (MBLC) grant and the Library Building Program.