

MINUTES OF THE FRIENDS OF THE SAWYER FREE LIBRARY, WEDNESDAY, APRIL 17, 2019

Friend room, 2, Dale Avenue

Present: Leslie Pearlman, Kecia German, Sandra Reinecke, Jeff Shindell, Gail Sarofeen, Rosemary Howarth, Rebecca Aliberte, Carol Kelly, Colleen Hogan-Lopez, Shelagh McCauley

Absent: Dennis Corkery

Guests: Beth Pocock (Assistant Director of SFL), Simon Paddock (Liaison from SFL Board), Jane Gagliardi, Lisa Christensen

Minutes:(Shelagh McCauley)

The minutes of the March 20, 2019 meeting were accepted unanimously.

Welcome and Introduction of new guests: Rebecca Aliberte and Shelagh McCauley introduced 2 guests, Jane Gagliardi and Lisa Christensen.

Treasurer: (Rosemary Howarth)

The Treasurer's report was accepted unanimously. A copy is attached. Of the 6 Certificates of Deposit, 4 were purchased using Art Auction money and 2 using Friends General Fund money. These certificates have been placed in the library safe.

The status of the Art Auction money is pending.

Assistant Director's Report: (Beth Pocock)

The SFL Annual Report of the Library for the annual meeting to be held on May 20, 2019 is being prepared by the SFL Executive Board. The Friends are invited to add their comments and Carol Kelly will prepare a summary of the Friends' activities during the past year, to include the update of the Sales Spot and the cancellation of the annual book sale.

In terms of public relations, the Friends will primarily use the services of the Corporate Communications Committee for external communication. Our own newly formed Public Relations Committee will handle internal communications.

The Children's Department has an opportunity to have a visit from "Harry and the Potters", a Massachusetts rock band, on June 20, 2019. Beth Pocock has requested a grant of \$1,000 from the Friends in order to cover the cost of this event. The grant of \$10,000 from the Friends for this fiscal year has been used up. She indicated that a larger grant of \$15,000 would be welcome next year in order to enhance library programming. Carol Kelly asked for a report on numbers of attendees at programs and also numbers of people using the museum passes provided by the Friends. The grant of \$1,000 for the children's program was approved unanimously.

SFL Liaison: (Simon Paddock)

The latest design plans for the new library will be presented at the library's annual meeting on Monday, May 20, 2019. A member of the SFL Library Board will likely replace Simon Paddock as liaison to the Friends. This member will also be able to report on Saunders House activities. The SFL Board may combine the activities of the Fund Raising and Building committees.

Book Committee: (Kecia German)

A special vote of thanks was given to Deborah Kelsey on account of her extension of the space and shelving of the Sales Spot. The filling of these shelves and rearrangements of books thereon is ongoing.

The possibility of a small book sale in the summer was suggested, possibly in conjunction with programs at the library.

An email will be sent to all Friends indicating that there will be no annual book sale but that the Sales Spot functions as a year round sale.

The receipts from the Sales Spot are \$175.89 for the first half of April, \$215.32 for the last half of March and \$2172.81 for the year to date.

Unwanted cookbooks will be donated to librarian, Cindy Williams to be sold at the Farmers' Market, with the proceeds going to them.

A new title for the Sales Spot.....the " Friends Book Shop" was agreed upon unanimously.

The mini spot in the Friends Book Shop will highlight books on Boating during the month of June.

Art Advisory: (Gail Sarofeen)

Work on the Art Auction will start in June. Gail Sarofeen questioned if the art scholarship money raised in memory of Mimi Ferrini was separate from the \$29,000 previously given to the Friends when we assumed the Art Auction responsibilities. Two applications from High School students have been received to date, from which a winner will be selected.

Membership:

A new committee will be formed. Please let Rebecca Aliberte know if you wish to serve on this committee. Kecia German volunteered to record and track membership enrollment data for the year 2019-2020.

Product: (Dennis Corkery)

No report.

New business: (Rebecca Aliberte)

A new public relations committee consisting of Carol Kelly, Colleen Hogan-Lopez and Sandy Reinecke has been formed. One of the tasks of this committee will be to publicize the expanded Friends Book Sale

A statement regarding the use of our membership list has been prepared by Rebecca Aliberte:-

When a person becomes a member of the Friends and they give us their personal information, such as their email or physical address, it is implied, unless otherwise stated, that we do not share their information with others, nor, do we use the membership for any purpose other than our Annual Membership Drive, to send out information about an event produced by the Friends, such as a Book Sale, or for thank you Letters. A motion to this effect was passed unanimously. The By-Laws probably need to be edited to add this text.

Kecia German suggested that our meetings be held at 3pm year round. A motion to this effect was passed by voting with a majority of members approving this motion. Beth Pocock will revise the Friend Room bookings accordingly

A motion to adjourn at 5pm was passed unanimously.

Next meeting is on Wednesday, May 15 at 4pm in the Friend Room.

The June meeting will be at 3pm in the Friend Room.

Submitted by Shelagh McCauley