

Gloucester Lyceum and Sawyer Free Library Building Committee

Minutes for Meeting: January 11, 2017 at 4:00 p.m.
Sawyer Free Library (Saunders House)

Present:

Deborah Kelsey, Peter Feinstein, Joe Taormina, Fran Aliberte (via Skype), Deb Kelsey, David Rhineland – Citizen, Jennifer Fremont - Citizen

Also Present:

Owner's Project Manager: Knight, Bagge & Anderson, Inc. – Kevin Buckley
Architect: Dore & Whittier Architects, Inc. – Brad Dore, Scott Daniels
Architect: Oudens Ello Architecture – Matthew Oudens
Library Brand Developer: Armstrong Brand Consulting – Christine Armstrong

Meeting Called to Order: 4:12 p.m.

Meeting Adjourned: 5:18 p.m.

P. Feinstein convened the meeting at 4:12 p.m. This meeting was held to review schematic design updates and general project progress.

Approval of Minutes

P. Feinstein recommended the vote for approval of the December 21, 2016 Meeting Minutes.

VOTE: Mr. Joe Taormina motioned. Mr. Fran Aliberte seconded; voted unanimously to approve minutes from the January 4, 2017 Library Building Committee Meeting. Motion carried 4-0-0.

Project Updates

Brad Dore to Submit application to MBLC on January 26, 2017

January 18 will be final draft review by Committee

D. Kelsey & B. Dore discussed tabs, reviewed submission, parking plan, B. Dore sent letter to Greg Catamatori with brief narrative

Tabs received by D. Kelsey from MBLC and turned over to Scott Daniels

Discuss Corporate Meeting last week (This week)

Time Schedule is critical to submit and get the grant (Jan. 26) – (July 15 hear back) Then have 6 months for funding and would be allowed 6 months extension to obtain funds.

B. Dore – about 1 year from July 15, 2017 to complete all construction documents.

July 15, 2017 – Plans July 2018 – Construction 18 months – 2 Years ribbon cutting July 2020

D. Kelsey pointed need to at least develop some plans to have a sense for the community to understand plan

B. Dore – MBLC will have issue if the building plan is to shrink from the grant approval stage.

P. Feinstein clarified that this project is not seeking any funds from the City. Self funded project and no additional vote required. (About 10 libraries in state have similar set-up of 350 libraries)

Plan will be to re-purpose Saunders House for some other function of “light use” and weight has been an issue before – Possible use as City Conference Center.

D. Rhinelanders – Feels tonight’s meeting will focus on individuals interested in modifying interior but feel the exterior should be saved. The building is in the historic district but only the Saunders building is on the register.

Some discussion transpired on the risk to start plans in advance of July 15th date and does that save 3% escalation cost since current construction cost under is about 6% per year of escalation. The parking garage issue is a non-starter because the lot is just too small.

Next Steps

The next meeting date was scheduled for January 18, 2017 at 11:00 a.m.

Adjournment

VOTE: Mr. Peter Feinstein motioned; Mr. Joe Taormina seconded; voted unanimously to adjourn the meeting at 5:18 p.m. The motion carried 4-0-0.

*Minutes respectfully submitted by Knight, Bagge & Anderson, Inc.
Owner’s Project Manager*