

**Board of Trustees**  
**Local History Area, Mezzanine Level**  
**2 Dale Avenue, Gloucester, MA 01930**  
**Tuesday, June 19, 2018, 5:30pm**

**Attendance:** Fran Aliberte, Barbara Braver, John Brennan (President), Fred Cowan, Peter Feinstein, Kecia German, Joe Grella, Priscilla Malboeuf, Simon Paddock (left at 6:40), James Pope, Wendy Quinones, Mern Sibley, Library Director Deborah Kelsey, and guest Rich Weissman

**Not Present:** Bill Fonvielle, Carol Anne Healy, Katlin Wagner,

1. 5:45 Call to order
2. Welcome and introductions. This meeting is being recorded.
3. Approval of the May 15, 2018 minutes. Priscilla and Kecia recused themselves because they weren't at the May meeting. Fred moved to approve the minutes as presented. Fran seconded. The minutes were approved.
4. Financial
  - a. Treasurer's report – Fred Cowan
    - i. Joe Grella and Mary-Kathryn Gray are continuing to review and refine reporting. We will transfer funds at CASB to allocate bequests and increase reserves at Bank Gloucester/checking to cover expenses in July. Fred will be meeting quarterly with committee chairs that wish to review committee budgets. Wendy moved to accept the Treasurer's Report. Fran seconded. The motion passed unanimously.
  - b. Other: Deborah reported on discussions with Helen Garland re: funds Helen sent to SFL and had hoped we would hold for the benefit of another organization. After consideration John decided against the plan and Helen's funds were returned.
5. Building Plan. Rosemary Waltos and Lauren Stara from Mass. Board of Library Commissioners (MBLC) visited with Deborah to introduce Lauren who will be working with us after Rosemary's upcoming retirement.
  - a. They reviewed Spencer, Sullivan, and Vogt (SS&V) reports for Saunders House; they informed Deborah that the MBLC grant did not include work on the Saunders House and they will not allow grant money to be spent on that. While we thought we would have the option of new construction or renovation of the Monell building, Ms Waltos and Stara are implying instead that it would have to be new construction.

- i. Deborah will clarify with them and has asked for that clarification in writing. They have scheduled a meeting for June 28 and will get more information at that time.
  - b. Our options moving forward:
    - i. Re-apply for the grant
    - ii. New construction that does not include Saunders House (we could spend our own funds on SH)
    - iii. File a request to revise the project to include Saunders House (least likely to succeed)
    - iv. MBLC: New construction can echo Monell's design.
6. Discussion and Action – Rich Weissman
  - a. Board Evaluation
    - i. Individual exercise re: What is your legacy from serving on the Board?
    - ii. Group exercise: Writing a job description for a new Trustee. Broke into three groups from 6:10 to 6:40. Gathered back together to compare notes.
    - iii. Mr. Weissman collected the written reflections to help draft part of the Strategic Plan; for review by the Board at a later date.
7. 6:50 Adjourn. Peter moved to adjourn and Wendy seconded. There being no further business the meeting was adjourned.
8. Next meeting dates:
  - a. July 24, 2018, 5:30 pm – monthly board meeting

Respectfully submitted, Tracy Bowen

### **Motions Summary**

### **Actions Summary**

Deborah will ask MBLC for clarification in writing about the grant.