

Gloucester Lyceum and Sawyer Free Library Building Committee

Minutes for Meeting: June 22, 2016 at 1:00 p.m.
Conference Room at 85 Eastern Ave

Present:

Deborah Kelsey, Paul McGeary, Peter Feinstein, Fran Aliberte, Meredith Fine

Also Present:

Owner's Project Manager: Knight, Bagge & Anderson, Inc - Alex Corbett

Architect: Dore & Whittier Architects, Inc. – Brad Dore, Michele Rogers

Architect: Oudens Ello Architecture – Matthew Oudens

Meeting Called to Order: 1:00 p.m.

Meeting Adjourned: 2:25 p.m.

P. Feinstein convened the meeting at 1:00 p.m. This meeting was held to review library programming goals.

Approval of Minutes

P. Feinstein recommended the vote for approval of the June 13, 2016 Meeting Minutes.

VOTE: Ms. Meredith Fine motioned. Mr. Paul McGeary seconded; voted unanimously to approve minutes from the June 13, 2016 Library Building Committee Meeting. Motion carried 5-0-0.

Programming Review

M. Oudens began by reviewing the Construction Grant Application previously submitted to the MBLC in 2005. M. Oudens provided an analysis of the submission by breaking down the positive and negative feedback given by the MBLC.

M. Oudens continued by reviewing the Library Program drafted by D. Kelsey. A comparison sheet was developed to show the Committee sample programs from current projects. M. Oudens also presented a comparison between the 2005 Grant Application and the current Library Program. General discussion ensued regarding the requirements and/or desires of archival space. D. Kelsey mentioned that the library would like to hold some of its own archive within the Library.

Committee Members discussed the project budget and how budget estimates would dictate the scope of work and the overall size of the library project. Committee Members discussed the options of addition/renovations versus building new and whether or not the Saunders house should be attached or detached from the existing facility. B. Dore confirmed that separation, if possible, from the Saunders house would be beneficial to the project.

Building Committee Members generally agreed upon an anticipated move-in date of 2020, contingent on acceptance into the MBLC Grant Program in July 2017.

Next Steps

The next meeting was scheduled for July 6, 2016 at 1:00pm.

Programming and space needs along with sustainability goals will be discussed at the next meeting.

Adjournment

VOTE: Mr. Peter Feinstein motioned; Mr. Paul McGeary seconded; voted unanimously to adjourn the meeting at 2:25 p.m. The motion carried 5-0-0.

*Minutes respectfully submitted by Knight, Bagge & Anderson
Owner's Project Manager*

Meeting Handouts

- Agenda for June 22, 2016 attached with Minutes from the June 13, 2016 Committee Meeting
- Library Program Summary
- Library Program Questionnaire
- 2005 MBLC Grant Application Review