

Gloucester Lyceum and Sawyer Free Library Building Committee

Minutes for Meeting: October 13, 2016 at 11:00 a.m.

Sawyer Free Library Workroom

Present:

Deborah Kelsey, Paul McGeary, Fran Aliberte, Peter Feinstein, Joe Taormina

Also Present:

Owner's Project Manager: Knight, Bagge & Anderson, Inc – Alex Corbett

Architect: Dore & Whittier Architects, Inc. – Brad Dore

Building & Grounds Committee: Kecia German

Public: Mary Weissblum

Meeting Called to Order: 11:00 a.m.

Meeting Adjourned: 12:30 p.m.

P. Feinstein convened the meeting at 11:00 a.m. This meeting was held to review project progress and organizational strategy.

Approval of Minutes

P. Feinstein recommended the vote for approval of the September 14, 2016 Meeting Minutes.

VOTE: Mr. Fran Aliberte motioned. Mr. Paul McGeary seconded; voted unanimously to approve minutes from the September 14, 2016 Library Building Committee Meeting. Motion carried 5-0-0.

Project Review

P. Feinstein began by reviewing general project updates. P. Feinstein indicated that an arborist has been hired to assess the condition of the existing Beech tree. The Library has also asked the arborist to help determine whether the tree would be able to survive construction due to its close proximity to the new building.

P. Feinstein continued by revisiting the Library Board meeting and discussed the need to focus attention on community relations. General discussion ensued regarding community development and how to make the project a success in the eye of library stakeholders and the Gloucester community.

B. Dore reviewed the latest design scheme, which takes into consideration sentiment from Library Board Members. Scheme B has been revisited to explore the possibility of maintaining the amphitheater and the Beech tree. General discussion ensued regarding the design.

Organizational Strategy

P. McGeary proceeded to review an organizational chart of the library and its stakeholders. Committee Members discussed the role of the Library Corporators.

B. Dore continued by discussing the requirements of the MBLC grant application, specifically related to City and Library Board approval and authorization. B. Dore recommended meetings with City Officials, including the Mayor and Gloucester City Council, to review the proposed project.

Next Steps

The next meeting date was scheduled for October 26, 2016 at 4:00 p.m.

Members of the Project Team and Building Committee will attend a mandatory MBLC workshop on October 24, 2016.

Adjournment

VOTE: Mr. Paul McGeary motioned; Mr. Fran Aliberte seconded; voted unanimously to adjourn the meeting at 12:30 p.m. The motion carried 5-0-0.

*Minutes respectfully submitted by Knight, Bagge & Anderson
Owner's Project Manager*

Meeting Handouts

- Agenda for October 13, 2016 attached with Minutes from the September 14, 2016 Committee Meeting
- Library Organizational Chart